# Jefferson Lab
# Solicitation Bulletin Board

**http://www1.jlab.org/ul/bus_ops**

**Contact: Tim Cannella**
**tcannell@jlab.org**

# Solicitation Bulletin Board

- Mission:  Create a web-based solicitation bulletin board that is (1) user friendly for both vendors and buyers (2) formatted and designed so that all pre-award business can be conducted effectively via the site.

- Goals:
  - (1) efficiently disseminate information on JLab business opportunities to vendors
  - (2) expand the competitive pool of vendors
  - (3) to conduct expedient market research, and
  - (4) reduce the paperwork and time required for issuance of Requests for Information, Quotes, and Proposals.

# Bulletin Board Features

- Each requirement has a dedicated page with a description, contact information, documents, and registration option

- Registered vendors receive email notification of page updates
  - Immediate dissemination of changes/updates

- Buyers can upload a complete requirement from their own computer in minutes.
  - Simply "browse" for documents on Buyer's computer
  - Documents can be prioritized

- All Registration information can be downloaded in the form of an electronic (Excel) bidders mailing list.

- All documents are easily downloadable from any computer